

PART B. Project finance report

EXPLANATORY NOTES
All tables in this section present consolidated data on the project level (accumulated for all partners). The column TOTAL ELIGIBLE BUDGET refers to the total amount of the project eligible budget in the latest approved Application Form, including changes.

B.1 Project expenditure - summary

	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
PROGRAMME CO-FINANCING	pre-filled from AF		automatically calculated	automatically calculated
BENEFICIARY'S CONTRIBUTION	pre-filled from AF		automatically calculated	automatically calculated
TOTAL ELIGIBLE EXPENDITURE				
Interests from prefinancing				

B.2 Project expenditure per co-financing source - breakdown per beneficiary

Programme co-financing - ENI

Partner	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
LB	pre-filled from AF		automatically calculated	automatically calculated
B1	pre-filled from AF		automatically calculated	automatically calculated
Bn	pre-filled from AF		automatically calculated	automatically calculated
Total				

B.3 Project expenditure - breakdown per budget line

Budget line	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
Staff costs (lump sum)	pre-filled from AF		automatically calculated	automatically calculated
Travel costs (lump sum)	pre-filled from AF		automatically calculated	automatically calculated
Equipment and supplies	pre-filled from AF		automatically calculated	automatically calculated
Purchase or rent of vehicles	pre-filled from AF		automatically calculated	automatically calculated
Furniture	pre-filled from AF		automatically calculated	automatically calculated
Computer equipment	pre-filled from AF		automatically calculated	automatically calculated
Other (please specify)	pre-filled from AF		automatically calculated	automatically calculated
Services	pre-filled from AF		automatically calculated	automatically calculated
Salaries of technician staff	pre-filled from AF		automatically calculated	automatically calculated
Publications	pre-filled from AF		automatically calculated	automatically calculated
Studies, research	pre-filled from AF		automatically calculated	automatically calculated
External audit costs	pre-filled from AF		automatically calculated	automatically calculated
Evaluation costs	pre-filled from AF		automatically calculated	automatically calculated
Translation, interpreters	pre-filled from AF		automatically calculated	automatically calculated
Financial services	pre-filled from AF		automatically calculated	automatically calculated
Costs of conferences/seminars	pre-filled from AF		automatically calculated	automatically calculated
Visibility actions	pre-filled from AF		automatically calculated	automatically calculated
Other (please specify)	pre-filled from AF		automatically calculated	automatically calculated
Subtotal direct costs without infrastructure component	pre-filled from AF		automatically calculated	automatically calculated
Infrastructure component	pre-filled from AF		automatically calculated	automatically calculated

Total direct eligible costs of the Project	pre-filled from AF		automatically calculated	automatically calculated
Administrative costs	pre-filled from AF		automatically calculated	automatically calculated
Total eligible costs	pre-filled from AF		automatically calculated	automatically calculated
(Net revenue)	pre-filled from AF		automatically calculated	
TOTAL ELIGIBLE EXPENDITURE				

B.4 Project expenditure - breakdown per Activity

WP number	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
Activity 1	pre-filled from AF		automatically calculated	automatically calculated
Activity 2	pre-filled from AF		automatically calculated	automatically calculated
Activity 3	pre-filled from AF		automatically calculated	automatically calculated
Activity x	pre-filled from AF		automatically calculated	automatically calculated
TOTAL EXPENDITURE				
(Net revenue)	pre-filled from AF		automatically calculated	
TOTAL ELIGIBLE EXPENDITURE				

B.5 Project expenditure - overview per partner / per area

Partner	Expenditure incurred in the Programme area	TOTAL ELIGIBLE EXPENDITURE
LB		automatically calculated
B1		automatically calculated
Bn		automatically calculated
Total		

B.6 Project expenditure - overview per partner/ per Activity

Partner	Activity1	Activity3	TOTAL EXPENDITURE	(Net revenue)	TOTAL ELIGIBLE EXPENDITURE
LB					
B1					
Bn					
Total					

PART B. Partner finance report

B.1 Partner expenditure - summary

table automatically filled in from AF; List of expenditure, table B.2

	PARTNER TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
Programme co-financing	pre-filled from AF		automatically calculated	automatically calculated
Partner contribution	pre-filled from AF		automatically calculated	automatically calculated
PARTNER TOTAL ELIGIBLE EXPENDITURE				
Interests from prefinancing				

B.2 Partner expenditure - breakdown per budget line

column Current report automatically filled in from List of expenditure

Budget line	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
Staff costs (lump sum)	pre-filled from AF		automatically calculated	automatically calculated
Travel costs (lump sum)	pre-filled from AF		automatically calculated	automatically calculated
Equipment and supplies	pre-filled from AF		automatically calculated	automatically calculated
Purchase or rent of vehicles	pre-filled from AF		automatically calculated	automatically calculated
Furniture	pre-filled from AF		automatically calculated	automatically calculated
Computer equipment	pre-filled from AF		automatically calculated	automatically calculated
Other (please specify)	pre-filled from AF		automatically calculated	automatically calculated
Services	pre-filled from AF		automatically calculated	automatically calculated
Salaries of technician staff	pre-filled from AF		automatically calculated	automatically calculated
Publications	pre-filled from AF		automatically calculated	automatically calculated
Studies, research	pre-filled from AF		automatically calculated	automatically calculated
External audit costs	pre-filled from AF		automatically calculated	automatically calculated
Evaluation costs	pre-filled from AF		automatically calculated	automatically calculated
Translation, interpreters	pre-filled from AF		automatically calculated	automatically calculated
Financial services	pre-filled from AF		automatically calculated	automatically calculated
Costs of conferences/seminars	pre-filled from AF		automatically calculated	automatically calculated
Visibility actions	pre-filled from AF		automatically calculated	automatically calculated
Other (please specify)	pre-filled from AF		automatically calculated	automatically calculated
Subtotal direct costs without infrastructure component	pre-filled from AF		automatically calculated	automatically calculated
Infrastructure component	pre-filled from AF		automatically calculated	automatically calculated
Total direct eligible costs of the Project	pre-filled from AF		automatically calculated	automatically calculated
Administrative costs	pre-filled from AF		automatically calculated	automatically calculated
Total eligible costs	pre-filled from AF		automatically calculated	automatically calculated
(Net revenue)	pre-filled from AF		automatically calculated	

TOTAL ELIGIBLE EXPENDITURE				
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B.3 Project expenditure - breakdown per Activity

column Current report automatically filled in from List of expenditure

WP number	TOTAL ELIGIBLE BUDGET	Current report	% of reported expenditure	Remaining budget
Activity 1	pre-filled from AF		automatically calculated	automatically calculated
Activity 2	pre-filled from AF		automatically calculated	automatically calculated
Activity 3	pre-filled from AF		automatically calculated	automatically calculated
Activity x	pre-filled from AF		automatically calculated	automatically calculated
TOTAL EXPENDITURE				
(Net revenue)	pre-filled from AF		automatically calculated	
TOTAL ELIGIBLE EXPENDITURE				

B.3 Project expenditure per activity / per area

Partner	Expenditure incurred in the Programme area	TOTAL ELIGIBLE EXPENDITURE
Activity 1	d in from List of expenditure	automatically calculated
Activity 2	d in from List of expenditure	automatically calculated
Activity 3	d in from List of expenditure	automatically calculated
Activity x	d in from List of expenditure	automatically calculated
Total		

List of expenditure

Project title	Pre-filled from Application Form
Project acronym	Pre-filled from Application Form
Project index number	Pre-filled from Application Form
Reporting period	(DD.MM.YYYY - DD.MM.YYYY)
Name of partner organisation	Pre-filled from Application Form
Co-financing rate	Pre-filled from Application Form
Outside the programme area	YES / NO
The partner organisation can recover VAT for activities implemented in the project	YES / NO/ partially

PARTNER SECTION (to be filled in by the partner)																
Budget line (dropdown)	Sequence no.	Budget item (dropdown)	Activity no. (dropdown)	Invoice no. (given by the supplier)	Invoice date (payslip date for staff costs)	Date of payment	Description	Comment (PP)	Currency	Total value of the invoice in the original currency	VAT	Declared amount in the original currency	Conversion rate	Declared amount in EUR	Expenditure outside the programme area? (YES/NO)	
Staff costs																
Total													EUR			
Travel costs																
Total													EUR			
Equipment and supplies	1							Supplier, Specification of the item						automatically converted		
	2													automatically converted		
	3													automatically converted		
	4													automatically converted		
	n													automatically converted		
Total										amount			amount	amount		
Services	1							Supplier, Specification of the item						automatically converted		
	2													automatically converted		
	3													automatically converted		
	4													automatically converted		
	n													automatically converted		
Total										amount			amount	amount	EUR	
Infrastructure component	1							Supplier, Specification of the item						automatically converted		
	2													automatically converted		
	3													automatically converted		
	4													automatically converted		
	n													automatically converted		
Total										amount			amount	amount	EUR	
Administrative costs																
Total													EUR			
PARTNER TOTAL EXPENDITURE											amount	amount	amount		EUR	
Net revenue	1							Customer, Specification of the revenue							automatically converted	
	2														automatically converted	
	3														automatically converted	
	4														automatically converted	
	n														automatically converted	
Total										amount			amount	amount		EUR
PARTNER TOTAL ELIGIBLE EXPENDITURE											amount	amount	amount		EUR	
TOTAL outside the Programme area											amount	amount	amount		EUR	